

## Important NSTU Dates

January 15<sup>th</sup>

- x Seniority lists are posted at the school (Local – Article 19)
- x In-Province Exchange deadline to apply (TPA – Article 40 and Appendix C)

February 1<sup>st</sup>

- x Job Share deadline (Local – Article 28)
- x In Region Exchange deadline to apply (Local - Article 29)

February 15<sup>th</sup>

- x Educational Leave deadline to apply – (TPA - Article 60)

February 28<sup>th</sup>

- x Early Retirement Incentive Plan (ERIP) Approval - (TPA– Appendix A)
- x HR provides NSTU list of term, probationary and permanent teachers employed as of February 5th - (TPA- Article 48)

March 1<sup>st</sup>

- x One Year Leave of Absence application deadline – (Local – Article 10)

April 1<sup>st</sup>

- x Intent to return from leave - (Local – Article 10)
- x Termination Notice or Intent to Retire deadline - (TPA – Schedule A and B)

April 15<sup>th</sup>

- x Job Share approvals – (Local – Article 28)

April 30<sup>th</sup>

- x Deferred Leave deadline to apply – (TPA – Article 39, Appendix B)

May 1<sup>st</sup>

- x Notice of Assignment provided to each teacher – (Local – Article 27)
- x HR advises NSTU of the number of Early Hires - (Local – Article 18)

May 7<sup>th</sup>

- x Surplus teachers are identified - (Local – Article 18, 21)

May 15<sup>th</sup>

- x Probationary Teacher termination, notice if terminating contract (HR) – (TPA – Article 20)

August 15<sup>th</sup>

- x Teachers have restrictions on transfers – (Local - Article 22, 23)

December 31<sup>st</sup>

- x Early Retirement Incentive Plan (ERIP) application deadline - (TPA– Appendix A)

### Information:

- x Leaves of Less Than One Year require one month's notice.
- x Teachers looking for the Flex Pension option, must apply in advance for a job share. <https://nstu.ca/nstu-members/pension/resources/flexible-pension-options>
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